

GEELONG CAMERA CLUB INCORPORATED

CLUB BY-LAWS

1. CLUB MEETINGS

- 1.1 The club will meet each Wednesday evening, from and including the second last Wednesday in January up to the second Wednesday in December, to further the purposes of the Club as outlined in the Rules of Geelong Camera Club Incorporated.
- 1.2 On meeting nights the clubrooms will be open by 7.30 p.m., with meetings commencing at 7:45 pm.
- 1.3 All meetings will be presided over by the Club President or the President's nominee.
- 1.4 Discussion of items of a political or religious nature will not take place during any Club meetings.
- 1.5 The subject matter of weekly meetings will be publicised in advance through a twelve monthly syllabus prepared under the authority of the Committee of Management. Syllabus items will also be advertised a month in advance in the Club newsletter.
- 1.6 Any other meetings held in the name of the Club, apart from those prescribed in 1.1 above, must have the approval of the Committee of Management.

2. USE OF BUILDINGS AND FACILITIES

- 2.1 Individual members, or a group of members, may use the clubrooms and facilities providing the activity conducted is in accord with the purposes of the Club as outlined in the Rules of Geelong Camera Club Incorporated.
- 2.2 The care of facilities (including cleanliness and restoring rooms to the state in which they were found) when used in accord with 2.1 is the responsibility of the user/s.
- 2.3 The Committee of Management may set up charges for use of the clubrooms and facilities to meet costs.
No items of equipment may be removed from the clubrooms without the authority of the Committee of Management.

3. DUTIES OF OFFICERS

- 3.1 Duties of officers elected in accordance with Rule 22.1(c) of the Rules of Geelong Camera Club Incorporated shall be as follows:
 - 3.1.1 **Property Steward** - responsible to keep an inventory of all Club property, exercise responsibility for the care and maintenance of property, present a statement of the inventory of property to the Annual General Meeting.
 - 3.1.2 **Publicity Officer / Newsletter Editor** - responsible to publicise Club activities within the Club and, where appropriate, to the community; prepare a monthly Club newsletter.
 - 3.1.3 **Competition Secretary** - to gather and record all entries for monthly and Inter-club competition, to record results of all competitions and keep these records in a "Competition Book", to organise judges for competitions, to be a member of the Selection Panel for Inter-Club competitions, and to present a report of the annual competition to the Annual General Meeting.
 - 3.1.4 **Librarian** - to care for the Club Library and oversee the borrowing of material from the Library; to present a report of the library stock to the Annual General Meeting.

4. NON-OFFICIAL POSITIONS

In addition to the positions outlined in section 3 of these By-laws, at the first meeting of the Committee of Management after the Annual General Meeting, the following will be appointed:

- 4.1 **Archive Officer** with responsibility to keep all records of Club activities (except where the Committee of Management deems that items of particular historical value should be stored elsewhere for their safekeeping), oversee the care of the Club's Permanent Collection and present an Archive Album to each Annual General Meeting.
- 4.2 **Selection Committee** of three people, one to be the Competition Secretary, to be responsible for the selection of entries for Inter-Club competitions during the coming year.

5. COMPETITION GRADING

- 5.1 For Competition purposes, members will be graded A or B grade for the Open Print and Set Subject Print. Electronic Image sections will be graded separately. Slide and Creative/Experimental sections will be ungraded.
- 5.2 It is the responsibility of the Committee of Management to place members in the appropriate grade for competition purposes.
- 5.3 For grading to take place, members are required to submit a minimum of 8 entries for competition per year for assessment.
- 5.4 Existing members will be graded before the commencement of each Competition Year by calculating an average score for their individual work presented during the previous competition year.
- 5.5 Each worker will have a grade for Electronic Images and a separate grade for Open and Set Subject Prints.

- 5.6 Workers who achieve the Club average or higher will be in A Grade.
- 5.7 Workers who achieve an average of below the Club average will be in B Grade.
- 5.8 New contributors to any graded competition section are assigned a grade after presenting a folio of their work, or will automatically commence in B Grade.
- 5.9 Final gradings are at the Committee's discretion and will not be changed during the course of a competition season.

6. COMPETITION RULES

- 6.1 The first Wednesday of each month (with the exception of January and July) shall be set aside on the Syllabus for Intra-club competitions. These are designed to improve members' photography by encouraging them to submit photographs for assessment by nominated judges.
- 6.2 Sections will be included for A and B Grade Open Prints, A and B Grade Electronic Images and ungraded Creative/Experimental prints in the August, October, December, March and May competitions.
- 6.3 Sections will be included for A and B Grade Open Prints, A and B Grade Set Subject Prints and ungraded Slides in the September, November, February, April and June competitions.
- 6.4 Members may submit the following number of entries for each section:
- Up to two images in the A or B Grade Open Prints.
 - Up to three images in the ungraded Open Slides Section.
 - Up to two images in the A or B Grade Set Subject Prints Sections.
 - Up to three images in the ungraded Creative/Experimental Prints Section
 - Up to two images in the A or B Grade Electronic Images Section
- 6.5 "Set Subject Print" Competitions:
- 6.5.1 Five of these shall be held during each competition year.
- 6.5.2 Subjects selected for the "Set Subject" competition shall be publicised on the Club Syllabus and in the monthly Newsletter.
- 6.5.3 A definition of the "Set Subject" will be placed in the Monthly Newsletter at least two months in advance of the competition.
- 6.5.4 Photographs entered in "Set Subject" competitions must have been taken within twelve months of the competition.
- 6.5.5 A copy of the definition will be supplied to the judge appointed for the competition.
- 6.6 "Open Print" Section and "Creative/Experimental Print" Section
- 6.6.1 Ten Open Print competitions and five Creative/Experimental Print competitions will be held during each competition year.
- 6.6.2 "Open Prints Section" of Competition
- The Open Prints Section allows both colour and monochrome prints. This section accepts all photographs provided the content of the image appears as a natural and realistic photographic image.
 - Prints not complying with the above-mentioned conditions must be presented in the category named "Creative/Experimental Section".
- 6.6.3 "Creative/Experimental Prints Section" of Competition
- This section is a forum to present photographs of an experimental nature, allowing photographs in which the images have been modified during or after exposure by using experimental or unrealistic techniques.
 - The image/s involved must always have a base photographic image.
 - Manipulation processes may be employed provided all subject matter has been exposed by the entrant.
- 6.6.4 The entrant is responsible for entering their work in the correct section.
- 6.6.5 The Competition Secretary shall advise the judge of the section definitions and guidelines.
- 6.7 All prints must be matted for their protection, or at least mounted on backing card.
- 6.8 Print Sizes:
- 6.8.1 Maximum print size is 16 x 20 inches, including mount and matt.
- 6.8.2 Minimum print size is 4 x 6 inches, excluding mount and matt.
- 6.8.3 Minimum matt size is 8 x 10 inches.
- 6.9 All prints must be labelled on the back in the manner required by the Competition Secretary, including the title of the image, for purposes of recording and identification.

6.10 "Electronic Image" Section of Competition

6.10.1 Five of these shall be held during each competition year.

6.10.2 Images shall be submitted to the Electronic Competition by a method advised by the Competition Secretary prior to each competition. The method may include using the club website, email or electronic medium or various combinations as so advised.

6.10.3 Electronic images must be sRGB jpg images sized so that they will fit within a box 1024 pixels wide by 768 pixels high. Maximum file size for internal competitions is 300kB. Competitions external to the club may require different maximum file sizes to be applied.

Image file title shall comply with the following

Big House on Hill-045.jpg

Where

Big House on Hill - Title with alphanumeric only

045 - Membership number with leading zeros

The following characters must not appear in the file title

[]():"?'>/<.!@#\$%^&*()=

6.11 "Slide" Section of Competition

6.11.1 Five of these shall be held during each competition year.

6.11.2 All slides must be labelled with the photographer's allocated competition number and be given a Title for recording and identification purposes. In addition, to ensure correct projection, a distinct spot must be placed on the slide-mount on the bottom left-hand corner when the slide is held up and viewed the correct way.

6.12 Entries not complying with the 6.9, 6.10.2 or 6.11.2 will not be accepted into competition.

6.13 Any image may be cropped to any format determined by the photographer.

6.14 Any image submitted for competition may be commercially processed.

6.15 All subject matter submitted for competition must be original work exposed by the competitor.

6.16 All entries for monthly competitions must be submitted to the Competition Secretary by the first Wednesday of the prior month, unless additional time is granted by the Competition Secretary.

6.17 All entries will be awarded a point score between 0 and 20.

6.18 - Any image which is not awarded a competition placing (1st, 2nd or 3rd), may be submitted into a maximum of 3 monthly competitions in any section or in multiple sections.

- Any image which is awarded a competition placing must not be re-submitted into any section.

- Two images are regarded as being the same image if they are very similar and by the same maker, or if they are sourced from the same original exposure. An image converted to monochrome, recropped, with different post-exposure processing or converted between slides, prints and electronic images is not regarded as a different image.

6.19 Collection of all entries after a competition is the responsibility of entrants.

6.20 Competition rules must not be altered during the course of a competition year.

6.21 Any dissatisfaction or disagreement with the above-mentioned Competition Rules must be referred to the Committee, which will hear and settle any issues. (As per Rule 20 of the Constitution).

7. ANNUAL AWARDS

7.1 To be eligible to receive any Annual Award, a member must have entered at least 3 monthly competitions during the competition year in the section which they wish to compete for annual awards. In applying this rule Open and Set Subject Prints are regarded as the same section.

7.2 Only prints, electronic images or slides that have been entered in monthly competitions during the competition year are eligible for Annual Awards.

If a print, electronic image or slide has been entered into less than 3 monthly competitions during the competition year, and has been entered into the Annual Awards presentation, and has not gained any awards, then it can be entered into a 3rd monthly competition in the new competition year and therefore be eligible for entry into the next Annual Awards presentation.

7.3 There are five categories of Annual Awards:

7.3.1 Photographer of the Year Awards (Aggregate) in all sections are based on total points received during the competition year. The member with the most points in each section will be the winner of that section.

7.3.2 The following Awards are based on the decisions of 3 judges, acting independently, who will be engaged at the end of the competition year:

- A Grade Print of the Year
- B Grade Print of the Year
- Experimental Print of the Year
- Slide of the Year
- A Grade Electronic Image of the Year
- B Grade Electronic Image of the Year
- People Picture of the Year, which may be a print, electronic image or slide.
- Colour Landscape Print of the Year
- Laurie Wilson Memorial Trophy is awarded for a self-produced darkroom monochrome landscape print that the judges deem qualifies as a print of excellence: This Award may be withheld if the judges are not satisfied that there is a print of quality available.
- Rob Hooper Memorial Trophy for a quirky, humorous or unusual image.
- Open Print Portfolio of the Year, is awarded on the basis of a folio of 8 prints from the Open and/or Set Subject sections, that may be colour or monochrome or a combination of both. This competition is not graded.
- Experimental Print Portfolio of the Year is awarded the on the basis of a folio of 8 prints that may be colour or monochrome or a combination of both. This competition is not graded.
- Slide Portfolio of the Year, is awarded on the basis of a folio of 8 slides. This competition is not graded.
- Electronic Image Portfolio of the Year, is awarded on the basis of a folio of 8 slides. This competition is not graded.

The Annual Awards Competition categories are to reflect Monthly Competition conditions.

7.3.3 The following Awards are determined by the Committee of Management at the end of the competition year, and are awarded only if the Committee deems that there are worthy recipients of the Awards based on entries in monthly competitions:

- Fred Williams Memorial for meritorious effort in colour printing
- W. Porter Memorial for meritorious effort in slides
- Ted Rogers Memorial for meritorious effort in black and white printing

7.3.4 The Nick Majetic Memorial Trophy is awarded by the Committee in recognition of endeavour of work photographically and for service to the Club. It is awarded only if the Committee deems there is a worthy recipient.

7.3.5 The Potter Memorial Award is awarded by the Club President in recognition of special service rendered to the Club by a member during the competition year.

7.4 Awards will be presented at an Annual Presentation Night to be held in July of each year.

8. USE OF LIBRARY

- 8.1 Members only may borrow from the Library.
- 8.2 Members may borrow only two books at a time.
- 8.3 Restitution for a damaged or lost book is the responsibility of the borrower.
- 8.4 Books may be borrowed for a two week period with the renewal to be approved by the Librarian.
- 8.5 Borrowed books are to be recorded in a borrowing book kept in the Library.

9. PUBLICATION AND ALTERATION OF BY-LAWS

- 9.1 The By-laws may be altered by a Committee of Members, in accordance with Rules 21 of the Constitution of the Geelong Camera Club.
- 9.2 A copy of these By-laws shall be kept on display in the clubrooms.



"We Grasp the Shadow"